



Texas Tech University Health Sciences Center
 Finance & Administration

Encumbrances Rolled Forward by Fiscal Year

Texas Tech University Health Sciences Center Encumbrances Rolled Forward by Fiscal Year

***FY: 2011 Fund: 101000**
Orgn: All Account: All Prog: All

| Fund | Orgn | Acct | Prog | Document | Enc | Item | Seq | Trans Date | Trans Desc | Amount | |
|--------|--------------------------|--------|------|------------|--------------------------|--------------------------|-----|------------|------------------|------------------|--------|
| 101000 | 301001 | 728600 | 40 | ERH10001 | P0065829 | 2 | 1 | 09-01-2010 | ENCUMBRANCE ROLL | 35.00 | |
| | | | | | | 4 | 1 | 09-01-2010 | ENCUMBRANCE ROLL | 69.60 | |
| | | | | | | P0064287 | 1 | 1 | 09-01-2010 | ENCUMBRANCE ROLL | 177.98 |
| | | | | | | | 3 | 1 | 09-01-2010 | ENCUMBRANCE ROLL | 23.46 |
| | | | | | | | 4 | 1 | 09-01-2010 | ENCUMBRANCE ROLL | 0.00 |
| | | | | | | | 5 | 1 | 09-01-2010 | ENCUMBRANCE ROLL | 0.00 |
| | | | | | | | 6 | 1 | 09-01-2010 | ENCUMBRANCE ROLL | 0.00 |
| | | | | | | | 7 | 1 | 09-01-2010 | ENCUMBRANCE ROLL | 0.00 |
| | | | | | | | 8 | 1 | 09-01-2010 | ENCUMBRANCE ROLL | 0.00 |
| | | | | | | | 9 | 1 | 09-01-2010 | ENCUMBRANCE ROLL | 8.98 |
| | P0066640 | 1 | 1 | 09-01-2010 | ENCUMBRANCE ROLL | 165.00 | | | | | |
| | | 2 | 1 | 09-01-2010 | ENCUMBRANCE ROLL | 875.00 | | | | | |
| | | 3 | 1 | 09-01-2010 | ENCUMBRANCE ROLL | 185.00 | | | | | |
| | 301001 | 730050 | 40 | ERH10001 | P0065915 | 1 | 1 | 09-01-2010 | ENCUMBRANCE ROLL | 0.67 | |
| | | | | | | 2 | 1 | 09-01-2010 | ENCUMBRANCE ROLL | 0.54 | |
| | | | | | | 3 | 1 | 09-01-2010 | ENCUMBRANCE ROLL | 0.55 | |
| | | | | | | 4 | 1 | 09-01-2010 | ENCUMBRANCE ROLL | 0.18 | |
| | | | | | | 5 | 1 | 09-01-2010 | ENCUMBRANCE ROLL | 1.19 | |
| | | | | | | 6 | 1 | 09-01-2010 | ENCUMBRANCE ROLL | 1.93 | |
| | | | | | | 7 | 1 | 09-01-2010 | ENCUMBRANCE ROLL | 2.04 | |



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Business Purpose

The purpose of this report is to provide a list of all encumbrances that rolled forward from the previous fiscal year. All uncommitted encumbrances that are open at the end of the fiscal year will roll into the new fiscal year. The amount of the remaining encumbrance will encumber in the new year and a budget adjustment will also increase the budget in the new year. This report lists the encumbrance number, encumbrance item and encumbrance sequence that rolled and the amount of the encumbrance.

Report Path

The report can be located at HSC Finance > Encumbrances, Invoices, and Checks > Encumbrances Rolled Forward by Fiscal Year.

Available Parameters

***Fiscal Year**

Fund

Organization

Account

Program

Report Grouping and Sorting

The report is grouped and sorted by FOAP and then encumbrance, encumbrance item and encumbrance sequence.



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Report Field Definitions

Definitions for the report fields can be located at

http://www.fiscal.ttuhscc.edu/financereporting/collateral/Finance_Reporting_Terms.pdf.

Fund

Organization

Account

Program

Document

Encumbrance

Encumbrance Item

Encumbrance Sequence

Transaction Date

Transaction Description

Amount



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Drill Thru Reports

A drill thru is a link within a document that opens a new report with similar or more detailed information.

The Encumbrance Detail report will open when you select the hyperlinked encumbrance number on the report. This report will provide the overall status of the encumbrance along with all encumbrance ledger activity since the encumbrance was established.

| Texas Tech University Health Sciences Center Encumbrance Detail | | | | | | | | | | | | | | |
|---|-----|--------------------------|---------|------------|--------------------------|-----------|------------|---------------|------------|--------|--------|--------|------|----------|
| Encumbrance Number: P0065829 | | | | | | | | | | | | | | |
| Enc Status: Closed Vendor: R10426321 - Cam Audio Inc If check no is shown as Recur select the hyperlink for associated checks. | | | | | | | | | | | | | | |
| Item | Seq | Document | Doc Ref | Inv Cancel | Check No | Ck Cancel | Vendor Inv | Description | Trans Date | Fund | Orgn | Acct | Prog | Amount |
| 1 | 1 | P0065829 | | | | | | Cam Audio Inc | 08-25-2010 | 101000 | 301001 | 737700 | 40 | 780.00 |
| | | I1110599 | | | P8000213 | | 606523-1 | Cam Audio Inc | 09-30-2010 | 101000 | 301001 | 737700 | 40 | (780.00) |
| Sequence: 1 | | | | | | | | | | | | | | 0.00 |
| Item: 1 | | | | | | | | | | | | | | 0.00 |
| 2 | 1 | P0065829 | | | | | | Cam Audio Inc | 08-25-2010 | 101000 | 301001 | 728600 | 40 | 35.00 |
| | | I1110599 | | | P8000213 | | 606523-1 | Cam Audio Inc | 09-30-2010 | 101000 | 301001 | 728600 | 40 | (35.00) |
| Sequence: 1 | | | | | | | | | | | | | | 0.00 |
| Item: 2 | | | | | | | | | | | | | | 0.00 |
| Encumbrance: P0065829 | | | | | | | | | | | | | | 0.00 |

The Encumbrance Detail report also contains two drill thrus. The Invoice - Check Detail report will open if you select a hyperlinked invoice document number in the Document field. You can drill thru to the Check - Invoice Detail by selecting either the check number from the Encumbrance Detail's Check No field or from the Check No field on the Invoice – Check Detail report. For more information, please review the Encumbrance Detail report documentation under Encumbrances, Invoices, and Checks.